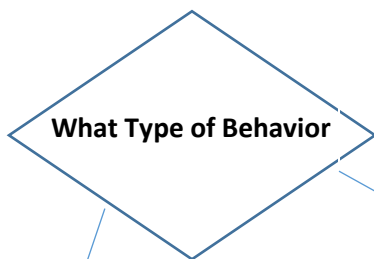




# Laveen Elementary School Behavior Flowchart

## Observe Behavior



### What Type of Behavior

Use Minor Behavior Tracking Form

#### Intervention 1

- Warning
- **Redirect and Restate** Expectation
- Document on Minor Behavior Form

#### Intervention 2

- In Class Time Out with Reflection Sheet.
- **Redirect and Restate** Expectation.
- Document on Minor Behavior Form.

#### Intervention 3

- Private Practice Session (3-5 minutes)
- **Redirect and Restate** Expectation
- Make Parent Contact
- Document in Synergy (use contact log)

#### Intervention 4

- **Redirect and Restate** Expectation
- Grade Level Intervention
- Make Parent Contact
- Document in Synergy (use contact log)

#### Next Minor Infraction

- \* Write an Office Discipline Referral (ODR)
- \* Attach Minor Tracking Form and ODR to office.
- \* Incident Description and Parent Contact Indicated on Referral Form.
- \*\*\*Document All Parent Contact in Synergy.

#### **Staff Managed** (In accordance with the staff handbook)

- Language
- Calling Out
- Teasing/Taunting
- Throwing Objects
- Work Refusal
- Dishonesty
- Food or Drink
- Electronic Devices
- Talking Back
- Cheating/Plagiarism
- Noncompliance/ Insubordination
- Theft
- Misuse of Technology

#### **Office Managed** (In accordance with staff handbook)

- Threats to Kill
- Fist Fighting
- Use of Objects to Cause Injury
- Possession of Explosive Device
- Profanity Toward Staff
- Major Vandalism- Requiring Repair
- Drugs
- Lighter/Matches/ Cigarettes
- Weapons
- Repeatedly Skipping /Ditching Class
- Major Theft- Dollar Amounts
- Pornography
- Sexual Misconduct
- Refusal to Comply with Dress Code

#### Step 1

- Notify Office by Email or Phone Call
- Staff Submits the Referral by the End of the Day

#### Step 2

- Admin. Talks to Student and Assigns Consequence Accordingly

#### Step 3

- Admin. Contacts Parent
- Referral is Processed

#### Step 4

- Student Completes Consequence
- Admin. Notifies Staff of the Action Taken.

#### **TIPS for a great day**

- Greet all students when they enter class
- Remind all students of expectations to prevent behavior problems
- Reinforce students frequently for meeting expectations
- Hold students accountable consistently when they don't meet expectations